



**Position:** 101 Outdoor Arts Technician

**Reports to:** Head of 101 & Outdoor Programmes

**Hours:** 15 hours per week (flexible hours)

**Salary:** £23,000 (pro rata)

**Holiday:** 11 days per annum (28 days pro rata)

### **Overview**

The Corn Exchange seeks a motivated and proactive individual for the role of Technician at 101 Outdoor Arts. 101 Outdoor Arts is a dedicated rehearsal and creation space for the outdoor arts sector in the UK. Every week of the year artists from all over the world visit 101 to create and rehearse their outdoor arts performances, making it an extremely creative and exciting place to work.

Based at Greenham Business Park, Newbury our unique 20,000sq ft. facilities encompass warehouse rehearsal rooms, meeting spaces, a fabrication workshop, dining room, 2 kitchens and en-suite accommodation cabins for 15 artists. [www.101outdoorarts.com](http://www.101outdoorarts.com)

Working closely alongside a small and dynamic team the 101 Technician will be responsible for the day-to-day technical support at 101, providing access to resources for visiting artists, organising our technical equipment, and ensuring that facilities are maintained and suitably equipped. You will also provide production support for work-in-progress performances, workshops, and our exciting outdoor programme.

We look for individuals who are passionate about what we do and in return we are keen to support staff with opportunities for further training and professional development such as: Fork Lift and Scissor Lift Training, Technical Equipment Training, PAT Testing and First Aid Qualifications. Candidates will also gain significant experience in outdoor arts event production.

This position is equivalent to 2 days per week which can be arranged flexibly to accommodate candidates other work commitments and the upcoming activity at 101.

101 Outdoor Arts is part of the Corn Exchange Newbury.

## **Main Duties**

### **Residency and programme support**

- Liaise with incoming companies regarding their technical specifications and requirements and ensure that the technical needs of visiting companies are met as appropriate using the available resources
- Ensure that all spaces are prepared in readiness for visiting companies and other activities
- Provide inductions for visiting artists on using the building and equipment (full training for the candidate will be provided)
- Supervise and assist incoming companies as appropriate, including load-ins and get-outs
- Work on outdoor events in Newbury and around West Berkshire with the Head of 101 and the Head of Technical & Operations on technical preparations as appropriate

### **Organisation of resources & facilities**

- Maintain the building and its resources and to contribute to the continual development and improvement of 101
- Develop and maintain stock control and inventory systems and to maintain an up-to-date list, for distribution to visiting companies, of all equipment and stock available for their use
- Working with the Head of 101 and the Head of Technical & Operations to maintain and promote an effective healthy and safe working environment, observing that all prevailing conditions and regulations are adhered to.

### **Additional Requirements**

- An interest in outdoor arts & supporting the artistic rehearsal process
- Some experience of sound, lighting, or staging equipment
- A can-do attitude with a creative problem-solving approach
- Ability to be self-directed and enjoy managing their own workload
- Teamwork skills
- Good communication skills and the ability to form relationships with a range of people
- Create a friendly and welcoming atmosphere for users of 101
- Demonstrate a commitment to the Corn Exchange Trust's core values
- Represent the Corn Exchange and 101 in a prepared and professional manner
- Always maintain confidentiality