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**TAKE A SEAT**

Make a regular annual donation to help keep the arts alive by completing and returning this form to

Development Office, Corn Exchange, Market Place, Newbury RG14 5BD or by hand to Box Office

*Corn Exchange Newbury is using Charities Aid Foundation to process direct debits on our behalf*

**I would like to make a regular annual donation to the Corn Exchange, of:**

🞎 £65

Please take 5 payments starting on DD/MM/YYYY­­­­­­­­­­­

**Your details:**

Title First name Last name

Address

Postcode

Telephone number Email address

**Gift Aid**

For every £1 you give, we can claim an extra 25p from HMRC, at no extra cost to you. To make your donation go further, please complete and sign below.

*Please Gift Aid this donation and any donations I make in the future or have made in the past 4 years. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.*

Signature Date

**Stay in touch - with your consent we’d like to send you news about our future fundraising programmes:**

🞎 Yes, please contact me by email 🞎 Yes, please contact me by mail 🞎 No, thanks

Our full Privacy policy is available to view online at [www.cornexchangenew.com/legal](http://www.cornexchangenew.com/legal)

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| |  |  | | --- | --- | | **Corn Exchange**  **(Newbury) Trust** | | |  |  | | | | | | | | **Instruction to your bank/building society to pay by Direct Debit** | | | | |  |
| Please fill in the whole form and send it to:  Corn Exchange, Market Place, Newbury RG14 5BD  **Name and full postal address of your Bank or Building Society** | | | | | | | | | |  | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Service user number** | | | | | | | | | | | 6 | 9 | 1 | 2 | 1 | 3 |  |  |  | | **CAF, Kings Hill, West Malling, Kent ME19 4TA** | | | | | | | | | | |  | | | | | | | | | | | **Instruction to your Bank or Building Society**  Please pay Charities Aid Foundation Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.  I understand that this Instruction may remain with Charities Aid Foundation and, if so, details will be passed electronically to my Bank/Building Society. | | | | | | | | | | | | | | Signature(s)   |  | | --- | |  | |  | | | | | | | | | | | | | |  | | --- | | Date | |  | | | | | | | | | | | | | |
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| |  |  | | --- | --- | | To: The Manager | Bank/building society | |  | | | | | | | | | | | |  |
| |  |  | | --- | --- | | Address |  | |  | | | | | | | | | | | |  |
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| **Name(s) of Account Holder(s)** | | | | | | | | | |  |
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| **Bank/Building Society account number** | | | | | | | | | |  |
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| **Branch Sort Code** | | | | | | | | | |  |
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| Banks and Building Societies may not accept Direct Debit Instructions for some types of account.  *This section should be detached and retained by the payer* | | | | | | | | | | | | |
| **The Direct Debit Guarantee** | | | | | | | | | |  |  | |
| - This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits  - If there are any changes to the amount, date of frequency of your Direct Debit Charities Aid Foundation will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Charities Aid Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request  - If an error is made in the payment of your Direct Debit, by Charities Aid Foundation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society  - If you receive a refund you are not entitled to, you must pay it back when Charities Aid Foundation asks you to  - You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us. | | | | | | | | | | | | |